

**OFFICE OF HISTORIC PRESERVATION
DEPARTMENT OF PARKS AND RECREATION**

1725 23rd Street, Suite 100
SACRAMENTO, CA 95816-7100
(916) 445-7000 Fax: (916) 445-7053
calshpo@parks.ca.gov
www.ohp.parks.ca.gov

**Office of Historic Preservation Annual Goals
October 1, 2016 through September 30, 2017****Introduction**

Sustainable Preservation: California's Statewide Historic Preservation Plan, 2013-2017 (State Plan) states that, in order to be successful, the plan "should be the starting point for developing subsequent specific strategic or action plans developed by and for individual agencies." It further directs the Office of Historic Preservation (OHP) to develop annual plans or goals that list specific activities the office will undertake in order to help fulfill the goals and objectives in the State Plan. This document, and the list of activities it includes, serves as the statement of annual goals for the office for the 2016/2017 federal fiscal year.*

Below is information about specific activities the OHP will undertake this year, including which goals in the State Plan each activity supports. The activities are generally grouped by program area. However, there is considerable overlap for some tasks such that many of them could fall under multiple program areas. The activities are numbered for reference purposes only and are not a reflection of priority.

It should also be noted that these activities are undertaken in addition to the regular OHP workload managing the various programs and responsibilities with which it is tasked under federal and state law.

For further information, please contact the staff person identified as the lead for each activity. OHP staff contact information is available online at www.ohp.parks.ca.gov/contactus. To read the State Plan, visit www.ohp.parks.ca.gov/stateplan.

Registration

1. Finalize nominations of properties, under cover of the *Latinos in Twentieth Century California* Multiple Property Documentation Form, using the National Park Service under-represented communities grant, and schedule them for consideration by the State Historical Resources Commission.
Supports State Plan Goal: I
Note: Continued from 15/16 FY
Contact: Jay Correia

* Although the Office of Historic Preservation is a State agency, and therefore operates administratively on the State fiscal year, this document uses the Federal fiscal year because that is the basis for how the office reports its activities to the National Park Service.

2. Dependent on funding, begin development of an Asian American and Pacific Islanders in California context statement and National Register Multiple Property Documentation Form.
Supports State Plan Goal: I
Note: New for 16/17 FY
Contact: Jay Correia
3. Update guidance on nominating resources to the California Register of Historical Resources and post on the OHP website.
Supports State Plan Goal: I
Note: Continued from 15/16 FY
Contact: Jay Correia

Review and Compliance

4. Develop guidance on consultation with the SHPO about, and preparation of, agreement documents (building on what has been developed by the Advisory Council on Historic Preservation) and post on the OHP website.
Supports State Plan Goals: IV & V
Note: New for 16/17 FY
Contact: Lucinda Woodward
5. Work with federal agencies that fund and/or permit projects to help them better carry out their Section 106 consultation requirements and help their applicants understand the goals and requirements of consultation.
Supports State Plan Goals: IV & V
Note: New for 16/17 FY
Contact: Anmarie Medin

Outreach/Education

6. Conduct public outreach for the 2018-2022 Statewide Historic Preservation Plan and develop a draft plan.
Supports State Plan Goals: I, II, III IV & V
Note: New for 16/17 FY
Contact: Jenan Saunders
7. Create guidance on disaster response for stewards of historic properties and post on the OHP website, including guidance related to Public Resources Code 5028 and its application to disasters.
Supports State Plan Goal: V
Note: Continued from 15/16 FY
Contact: Tim Brandt
8. Analyze public outreach strategy to include possible conversion of the *Preservation Matters* newsletter to a blog and decide on a path forward.
Supports State Plan Goals: I, II & III
Note: New for 16/17 FY
Contact: Jenan Saunders

9. Update Tribal Historic Preservation Programs pages of website.
Supports State Plan Goal: I
Note: New for 16/17 FY
Contact: Anmarie Medin
10. In coordination with the CalTHPO committee, hold a SHPO/THPO summit.
Supports State Plan Goals: IV & V
Note: Update from 15/16 FY
Contact: Anmarie Medin
11. Conduct workshops for local governments on topics identified by Certified Local Governments in their annual reports to the OHP.
Supports State Plan Goals: I, III & IV
Note: Update from 15/16 FY
Contact: Lucinda Woodward

Surveys

12. Finalize revision of the DPR 523 set of forms, promote use of revised forms, create fillable versions of the forms; update the *Instructions for Recording Historical Resources* accordingly.
Supports State Plan Goals: I, IV & V
Note: Continued from 15/16 FY
Contact: Lucinda Woodward
13. Using grant funds, develop a mobile survey/recordation application for use in the field.
Supports State Plan Goals: I, IV & V
Note: Continued from 15/16 FY
Contact: Jenan Saunders

IT/Inventory Management

14. Working with a committee of tribal representatives, develop a draft California Historical Resources Information System (CHRIS) inventory access policy (or set of policies) for Native American tribes that have Tribal Historic Preservation Offices approved by the National Park Service, and continue consultation with tribes about the policies.
Supports State Plan Goals: IV & V
Note: Continued from 15/16 FY
Contact: Jenan Saunders
15. Update 2014 CHRIS inventory assessment in relation to achieving full digitization, which includes the Information Centers and OHP.
Supports State Plan Goal: V
Note: New for 16/17 FY
Contact: Jenan Saunders
16. Develop and implement CHRIS digital operations and network/security standards.
Supports State Plan Goals: II, IV & V
Note: New for 16/17 FY
Contact: Jenan Saunders